

## **Person Specification**

## Site Manager

	Essential	Desirable
Qualifications	Clean driving licence	Building/Maintenance certificates
		Clean driving licence
Experience	Maintenance	Caretaking
	D.I.Y. abilities	Health and Safety regulations
	Health & Safety	Risk assessments
	Cleaning	
Competencies	Practical maintenance and DIY	Negotiating with contractors
	Good communicator	
	Organised	
	Literate	
	Numerate	
Personal Qualities	Interest in caring for and supporting a school	Willingness to take on a range of tasks
	community, its pupils and staff.	Team player
	Conscientious	Willing to contribute to school life
	Good timekeeper	
	Trustworthy	
	Able to use initiative and prioritise	
	High standards of performance	
	Ability to work both independently and with others	
Motivation and	To be part of the school community	Wish to make a career out of this type of work
Expectations	Willing to learn	and be of service to the local community
	Have a flexible approach to all tasks	
Presentation	Professional attitude and appearance	